

REEF Agenda

Wednesday, May 12, 2010

5:30 Call to Order - Order of Business

- **Board of Directors Meeting (public meeting open to all members)**

| | | |
|---------------------|--------------------------|--------------------------|
| Board of Directors: | <u>Term Expires 2010</u> | <u>Term Expires 2011</u> |
| | Adela Barcia | Jeff Peterson |
| | Christine Feldman | Julie Hayden |
| | Rebecca Holland | Katie Roth |
| | Jackie Walters | Lisa Ballantine |
| | Jane Bartholomew | Mary Kelly |
| | Jen Jones | Sabrina Koceman |
| | Megan Boyd | |

- **Consent Agenda**
 - Approval of previous meetings minutes: **April 2010**
 - Approve of Treasurer's Reports **April 2010**
 - Balance Sheet, P&L, P&L Budget Variance, Check Register, Email Approved Expenses

- **Treasurer**
 - Review and Approve: New Current Expenses (see attached or avail at the meeting)
 - Review Budget and Projected Expenses
 - Review and Approve: last month's bank statements
 - Review: Annual Fund Log (any new tile wall contributors?)
 - Journal Entry of \$10K to Reserve Fund – as budgeted
 - Transfer \$50k from Smith Barney money market account to SBBT for 2010-11 specialist salaries

- **REEF Business**
 - Audit 08/09 – status update (Jeff)
 - Marquee update (Jackie?)
 - "Moving to Learn" Carrie Diamond
 - Annual fund letter draft - Sabrina

6:15 General Meeting (public meeting open to all)

- **Welcome**

- **Principal Report**
 - News, Programs, Updates, Budget

- **Committee Updates**
 - Jog a thon (lisa)
 - Party Book (Christine)

- **Announcements and Comments**
 - REEF board elections announcement
 - Announce open positions
 - Discuss Fundraising Coordinator position

- **Upcoming Dates to Remember**
 - LAST REEF meeting 6/2
 - Jungle George Fundraiser
 - Taffy's Pizza fundraiser day May 17
 - Raffle

- **Adjourn**