

REEF Agenda

Wednesday, June 2, 2010

5:30 Call to Order - Order of Business

• **Board of Directors Meeting (public meeting open to all members)**

Board of Directors:	<u>Term Expires 2012</u>	<u>Term Expires 2011</u>
	Vanessa Tormey	Jeff Peterson
	Christine Feldman	Julie Hayden
	Rebecca Holland	Katie Roth
	Jackie Walters	Lisa Ballantine
	Jane Bartholomew	Mary Kelly
	Jen Jones	Sabrina Koceman
	Megan Boyd	
	Kat deMille	
	Tammi Flemming	

• **Consent Agenda**

- Welcome New Board Members
- Approval of previous meetings minutes: **May 2010**
- Approve of Treasurer's Reports **May 2010**
 - Balance Sheet, P&L, P&L Budget Variance, Check Register, Email Approved Expenses (Check #1989 to Guided Discoveries for Astrocamp, approved by: Kelly, Jones, Peterson, Bartholomew, Boyd, Ballantine, Feldman, Koceman)

• **Treasurer**

- Review and Approve: New Current Expenses (see attached or avail at the meeting)
- Review Budget and Projected Expenses
- Review and Approve: last month's bank statements
- Review: Annual Fund Log (any new tile wall contributors?)
- Transfer funds from SBBT checking to SB money market acct.
- Open 25K 9 mo CD at Smith Barney

• **REEF Business**

- Discuss board member responsibilities
- Mission Statement
- Verify board positions for next year
- Audit 08/09 – status update (Jeff)
- Need for auditors
- Budget committee members (need at least 3 more)

6:15 General Meeting (public meeting open to all)

• **Welcome**

• **Principal Report**

- News, Programs, Updates, Budget

• **Committee Updates**

- Jog a thon (lisa)
- Party Book (Christine)

• **Announcements and Comments**

- CSA option for next year (John Ellis)
- Clothing Donation program (Wendi)
- Announce open positions
- Assign open board/committee positions

• **Upcoming Dates to Remember**

- Budget meeting date
- Raffle

• **Adjourn**