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A note from the Handbook team: This Parent-Student Handbook is a living document—it’s subject to change and suggestions are always welcome! If you are unable to find something, have a correction or any other suggestion, please contact roosevelthandbook@gmail.com and we’ll do our best to incorporate changes in future editions.

A Letter from our Principal...

Dear Roosevelt Families,

Welcome to the Roosevelt Handbook! I hope that it will help new families learn more about Roosevelt and keep all families updated. The Handbook is intended to give Roosevelt families a one-stop, quick source of information about the daily operations and instructional program at Roosevelt School. To keep communication fresh and timely throughout the year, please also keep tabs on the Thursday Folder that will come home each week with each of your children. Please see the section "Additional Sources of Information" at the end of this Handbook for more information regarding Roosevelt School and the Santa Barbara School District.

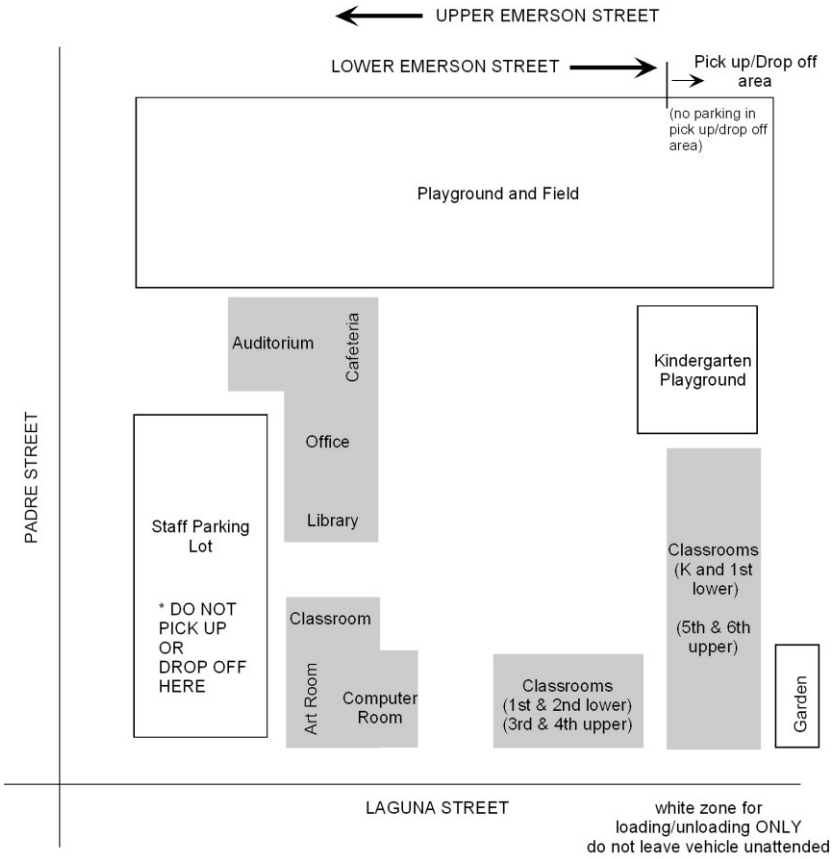
Many thanks to all the parents and Roosevelt Staff who participated in putting this handbook together. We appreciate all their hard work. This Handbook is just one more example of the wonderful support and dedication of our school community that helps to make Roosevelt a wonderful place for our kids to grow and learn.

For the past six years, I have been proud to serve as the Principal of Roosevelt School, supporting our excellent and dedicated staff so that our students experience success in a safe, nurturing and academically challenging and enriched environment. I look forward to hearing from you about this Handbook as well as any other suggestions and feedback you have about Roosevelt School. My door is always open; my email is dronzone@sbsdk12.org.

Cordially,

Donna M. Ronzone, Ph.D.

Map of Roosevelt and Surrounding Area:



Absences

To ensure the safety of our students, our Attendance Verification Line is available 24 hours a day. When your child is absent for any reason, please call 805-563-2306 and leave a message on the recorder. The message will be in English and in Spanish. Please wait for the beep before leaving a message with the following information:

1. Your name and relationship to your child.
2. The child's name, grade and teacher's name.
3. Reason for absence.

If your child is absent from school and you have not called the attendance line, you will receive a call from the district's Teleparent service reminding you to call us immediately to verify the reason for the absence. Teleparent is an automated system that begins calling students that have an unverified absence.

Please call as early in the day as possible!

Please review the school calendar and plan family trips to coincide with school vacations. Each day that a student is absent, our school district loses more than \$30.00. This really adds up financially, not to mention the impact on your child's academic progress.

Access to Campus

During the school day, the gates at the front, side and back (Emerson Street) of the school are closed, but not locked. Parents and visitors must enter through the main office, sign in and get a name tag.

By School Board policy, our campus is tobacco-free and animal-free, except for instructional purposes.

After-school Care

There are a variety of after-school programs available.

After School Education Program (ASEP): A variety of fun, educational classes are organized by REEF. In the past, these have included knitting, cartooning, astronomy, theater, foreign languages, dance and much more! Sign ups are announced in the fall and spring. Fees vary. Classes run for one hour after dismissal.

Recreational Afterschool Program (RAP): Available through the City of Santa Barbara Recreation Department for grades 1-6. RAP is held in the cafeteria and playground every school day, from dismissal until 5 p.m. (sometimes earlier on early release days). Homework supervision is included. Sign up for an entire session or a drop-in pass for more occasional use at the City Recreation Department downtown or at www.sbparksandrecreation.com

Child Development Program (Room 8): A program through the Child Development Program of the Santa Barbara School District. For grades K-1 only. Enrollment forms are available at the Roosevelt office. Space is limited.

Eastside Santa Barbara Boys and Girls Club: This state-licensed daycare is located at 632 E. Canon Perdido Street. All K-6 students are eligible and care continues until 6:00 p.m. Transportation is not provided from Roosevelt's campus at this time, however the Roosevelt school bus has a nearby stop (see Arrivals and Departures). For more information, call: 962-2382

Girls Inc. Girls Inc. is non-profit youth organization dedicated to inspiring all girls to be strong, smart, and bold, and it offers afterschool care until 6:00. Two vans pick up at Roosevelt, one for K and one for grades 1-6. Register in person at the Santa

Barbara center, 531 East Ortega. Scholarships are available. For more information, try www.girlsincsb.org or call: 963-4757.

Westside Santa Barbara Boys and Girls Club: A van driver picks up a students from Roosevelt’s main office and transports them to this state-licensed daycare at 602 W. Anapamu St. All K-6 students are eligible and care continues until 6:00 p.m. Contact the Club for a registration packet. Contact: Lindsay Leonard at 966-2811.

After-school Tutorial

The after-school tutorial is open to students based on teacher referral. Contact your teacher if you are interested.

Arrival and Departure

Students may be dropped off at school starting at 7:40 a.m. There is no adult supervision prior to 7:40 a.m.

Between 7:40 and 8:00 a.m., students may go to the playground or breakfast areas. Staff members will supervise these areas until 8:00 a.m.

The instructional day starts promptly at 8:00 am. A warning bell is rung at 7:55 a.m. Parents are asked to leave the classroom by 7:55 to allow teachers and students time to begin their day as a class.

For their safety, students may not be dropped off or picked up in the staff parking lot or in the red zone on Laguna Street.

Students may be dropped off in the white zone on Laguna Street. It is prohibited to park or leave your vehicle in the white zone.

There is an additional drop-off and pick-up site at Emerson Street, above the campus. Adult supervision is provided at Emerson Street from 7:40 a.m. to 8:00 a.m. and from 2:00 p.m.

to 2:20 p.m. Students who are not picked up by 2:20 p.m. will be brought to the main office.

*Note: Drop off your children on the lower part of Emerson, not the upper part. This is a safety issue and we have had many phone calls from concerned neighbors.

There is a crossing guard on Laguna Street at morning and afternoon drop-offs and pickups. Please do not enter the crosswalk until the crossing guard has walked to the middle of the crosswalk and lifted his/her sign.

Buses: Roosevelt has one school bus route. Any student within the Roosevelt attendance district may ride the school bus. Intra- and inter-district transfers must provide their own transportation. Bus schedules are available in the main office.

Bus Stops:

A.M. Schedule

- 7:00 a.m. Montrose & Cheltenham
- 7:08 a.m. Williams Way & Palomino
- 7:17 a.m. Las Canoas Road & Tierra Cielo Ln.
- 7:30 a.m. Canon Perdido & Vine Ave
- 7:32 a.m. Nopal & De La Guerra
- 7:40 a.m. Arrival at Roosevelt School

P.M. Schedule

- 2:12 p.m. Canon Perdido & Vine Ave
- 2:15 p.m. Canon Perdido & Nopal
- 2:40 p.m. Montrose & Cheltenham
- 2:43 p.m. Willams Way & Palomino
- 2:50 p.m. Foothill & Mountain ...

2:53 p.m. Las Canoas Rd & Las Canoas Ln

2:55 p.m. Las Canoas Rd and Tierra Cielo

Art Program

All students have a forty-five minute art class once a week with a teacher credentialed in art, in Roosevelt's dedicated art classroom. The curriculum is based on the state-adopted content standards for art. The art teacher is funded through the efforts of REEF.

In years past, students' work has been displayed in an annual Student Art Show, which in the past, has been held at Arts Alive. For the show, student artwork is professionally matted and displayed thanks to our volunteers, who include an art historian.

In addition to the regular art program, Roosevelt provides other exposure to the visual arts. For example, students regularly visit the Santa Barbara Art Museum; the 2nd grade classes traditionally experience dance and a pottery project with the help of a visiting artist.

Birthday Celebrations

Parents can bring a birthday treat at their teacher's discretion, usually in the fifteen minutes before dismissal.

Breakfast Program

Free breakfast is available for all students in the cafeteria from 7:40 a.m. to 7:55 a.m.

Cell Phone Policy

Cell phones should be left at home. Phones *must* be turned off while on campus. There are phones available for student use in the main office and in classrooms. Cell phones being used

during the school day will be confiscated and given to the principal. Parents may pick up confiscated cell phones at the main office.

Classroom Assignment and Lists

Classes are composed collaboratively by the principal and the teachers, based upon a variety of factors including academic performance, gender and group dynamics. After classes are composed, a teacher is assigned to each class. Class assignments are mailed to parents within a week before the start of school.

Parents are welcome to provide the principal with information regarding their child's placement (i.e., a description of the environment in which you feel your child will be most successful). Requests are taken into consideration, but cannot be guaranteed.

Computer Education

Come visit our new and improved computer lab! We have new flat screen Apple Macintosh computers and high-speed internet access with a content filter. All students attend a once-a-week 45 minute class with a credentialed teacher providing instruction in computer technology. Students are taught keyboarding, internet research skills, word processing, and how to use software applications. Computer education is funded largely by REEF.

Contacting Your Teacher

You can always reach your child's teacher by calling the main office and requesting to be connected to the teacher's extension. During the school day, you will be connected to voice mail. Some teachers are available by e-mail; check the Roosevelt website. Shortly after school starts, a Roosevelt directory will be available with contact information for all teachers/staff.

Counselor

We have a school counselor who works with students based on teacher and parent referrals. Parents must give permission for students to work with the counselor on an ongoing basis. Among other things, the counselor runs social skills groups, conflict resolution workshops, and provides occasional presentations in the classroom. The school counselor's office is just off the main office. The counselor can be reached by calling the main office.

Curriculum and Instructional Program

California is considered to have the most rigorous content standards nationwide, and all instructional materials utilized in classroom instruction at Roosevelt support those standards. Instructional materials in Math, Language Arts, Science and Social Studies are adopted and approved by the Santa Barbara School District Board of Directors and are renewed and updated according to the California Department of Education (CDE). The content standards at each grade level are available for viewing at <http://www.cde.ca.gov/>

Our staff works hard to meet the needs of individual students, within the whole group context of teaching and learning in a heterogeneous classroom. This is accomplished via differentiated instruction within classrooms and flexible grouping across grade levels in Grades 3-6. Additional support for groups of learners and individuals beyond the classroom setting, such as English language learners, is available through the use of instructional aides and teacher tutors. Our instructional program is supported by a model Reading Intervention Program to assist at-risk readers.

Staff are also continually involved in professional development opportunities and collaboration. Our staff is currently involved in professional development in the areas of Science, English

Language acquisition, and writing. We have two teacher leaders involved in a multi-district initiative and in collaboration with UCSB called Science Matters. This year will also see the introduction of newly adopted science program.

Roosevelt School has a rich tradition of providing programs in the arts and technology, library, and fabulous fieldtrips. Please check out the entries related to these in this Handbook.

For more information on the instructional offerings at your child's grade level, please contact your child's teacher, check out our school website, and keep abreast of new events through our Thursday folder system.

Custodians

Roosevelt has both a daytime and nighttime custodian. The custodians can be reached by calling the main office

Directory

Each year REEF puts together a Roosevelt Directory containing class lists, phone numbers and addresses. Information is solicited early in the year, and directories can be purchased shortly thereafter.

Dismissal Times

Students in grades K are usually dismissed at 1:55; and students in grades 1, 2 and 3 are normally dismissed at 2:00 p.m. Students in grades 4 through 6 are dismissed at 2:05 p.m. Early dismissal on minimum days is 11:30 for 1st-6th graders.

For the first five weeks of the year, K is dismissed at 11:15 a.m. every day. After that, dismissal Monday through Thursday is at 1:55 p.m. and on Fridays and minimum days remains at 11:15 a.m. Lunch is available to kindergarteners who ride the bus or stay for an extended day program.

Doctor and Dental Appointments During School Day

If possible, please schedule appointments after school hours. If arriving late due to an appointment, go to the main office for an excused tardy slip.

If taking your student out, sign them out at the main office.

Dress Code

Sandals are permitted, however not on P.E. days. Students should wear closed-toe shoes for Physical Education.

Hats are permitted on the playground, but not in classrooms or the lunchroom.

For more information see the District dress code policy.

ELAC (English Language Advisory Council)

The ELAC is comprised of parents of students receiving English Language Development (ELD) services, the principal, and two teachers. The council's purpose is to inform and engage parents regarding the ELD services they and their children can receive, the use of budgets for ELD services, and parent involvement particularly for parents of students who speak languages other than English. Meetings are held four times during the year.

Emergency and Evacuation Plan

Emergency contact forms must be completed and on file for each student. If there is any change of address or phone number during the school year, please notify the office immediately.

A School Safety Plan is submitted for School Board review and approval each year. Copies are available in the school and school district office. In the event of an emergency requiring evacuation, staff, students, faculty and any campus visitors will

gather at the back field below Emerson Street. To pick up your child, come to blue gate at the far end of the staff parking lot. Office staff will be there, with emergency cards and will release children only to the people that have been authorized by their parent(s).

English Language Development (ELD) Services for English Language Learners (ELLs)

English Language Development (ELD) services are provided to students who have been determined to be English Language Learners (ELLs). If a parent indicates that a language other than English is spoken at home on the Home Language Survey completed during registration, the student's level of English fluency may be assessed at the beginning of the school year by the ELL assessment coordinator. If determined to be eligible for services, classroom teachers provide English language development and ELL students are also supported by aides who help them develop reading fluency.

Field Trips

Students participate in many wonderful educational field trips during each year. Trips are usually free (some subsidized by REEF or other donations) or available at a nominal charge to parents.

Traditionally, the sixth grade visits one of the Los Angeles area art and science museums, which have included the La Brea Tar Pits, Los Angeles County Museum of Art (LACMA), and the Getty Museum. The sixth grade also traditionally goes to outdoor school near Lake Cachuma.

Other traditional field trips for Roosevelt students have included visiting a California Mission such as the one in La Purisma (fourth grade), a day trip to Lake Cachuma (third grade), visiting the Santa Barbara Art Museum, Natural History Museum and

attending a live performance downtown (second grade), performances at the Lobero, the environmental center at Arroyo Burro, and Ty Warner sea center (first grade), and the UCSB touch tanks and pumpkin patch (Kindergarten). We are lucky to be in walking distance to some great museums and performance halls!

Some exciting opportunities planned for outdoor education in the coming year include field trips to the Catalina Island Marine Institute program at Toyon Bay (CIMI) (fourth grade) and Astrocamp in Idyllwild, CA (fifth grade).

Free and Reduced Price Lunch Program

Free and reduced price lunches are available for students whose parents' income level qualifies them. Please sign up if you are eligible, even if you do not plan to use the lunch—Roosevelt receives important funding based on the number of people signed up. Forms are available in the main office and participation in this program is confidential. All children receive a number that is entered at the cafeteria to receive their lunch—there is no way for anyone to tell whether your child is receiving a free, reduced price, or paid lunch.

Fundraisers

We have several major fundraisers each year to support our Computer, Art, PE and Music programs. Events in the past have included a Jog-a-thon, Annual Fund drive, auction, party book and wrapping paper sale. The library also has two fundraisers: the Chaucer's book sale in the fall and the Scholastic Book Sale in the spring.

Gifted and Talented Education (GATE)

Students are referred for assessment for eligibility as an intellectually gifted student for our school's and district's GATE

program beginning in second grade. Students can be referred for assessment by teachers and/or parents. The referral process begins at fall conferences. Assessment takes place in late winter. For more information on referring students for assessment, please contact your child’s teacher, Dr. Ronzone or the SBSB Coordinator for GATE Assessment (Barbie Evans, 963-4338, Ext 315).

Roosevelt is known as a GATE cluster school. Students who are identified as intellectually gifted are clustered for instruction in Language Arts and Math at each grade level (Grades 3-6). Depending on yearly funding, a GATE pull-out program is also provided. Typically, a pull-out program provides a weekly opportunity for intellectually gifted students to work on specially designed instructional activities in small groups. For additional information, please contact your child’s teacher or Dr. Ronzone.

Health Assistance

If your child has a particular health condition which requires accommodations please contact the main office. The District Nurse will review the information, make any assessment and inform the appropriate school staff. Medications may be taken at school if an Authorization to Administer Medication(s) form is completed by the family and the physician and all other procedures are followed. Please contact our Health Assistant,) for more information. The Health Assistant can be reached by calling the main office.

Families needing assistance in determining how and where to obtain health care may contact the main office for information on community resources.

Health Education

Health Education is addressed in all grades—including nutrition, hygiene and (in upper grades) human growth and development.

Parental consent will be obtained before a student is presented with sensitive material. Materials can be reviewed by parents at the School District Office at 720 Santa Barbara Street.

Interpreter Services

Translation is available for Spanish and other languages (e.g., for teacher conferences). Contact the main office.

Translation can also be arranged for Site Council and REEF meetings. Roosevelt has a closed audio system available for interpretation (headsets for listeners and transmission system for translator).

Printed materials (notices, newsletters, Principal's letter etc.) are routinely available in both Spanish and English.

Kindergarten

Registration for Kindergarten takes place after winter break. Contact the main office for more information and an application packet. Applications require a completed physician physical, current immunization record and either passport, original birth certificate or baptismal certificate. Tours of the campus are available. Parents must also submit two different proofs of residence (e.g., a current utility bill and mortgage or rental agreement).

Assessments of incoming Kindergarteners are performed by the Kindergarten teachers in late May/early June.

For the first five weeks of the year, Kindergarten is dismissed at 11:15 a.m. every day. Thereafter, dismissal is at 1:55 p.m., except on Fridays, minimum days, the last week of January, and the first week of February and March when it is at 11:15 a.m. Lunch is available to kindergarteners who ride the bus or stay for an extended day program.

Check the school district calendar for the kindergarten teacher conference schedule.

Library

Library hours are: 7:45 a.m. – 2:15 p.m. M-Th

7:45 a.m. – 11:15 a.m. F

The library is also open during recess for students who prefer not to spend recess on the playground.

Books may be checked out for two weeks as follows:

Grades K-1: 1 book at a time

Grade 2: 2 books

Grades 3-6: 3 books

Parents: up to 6 books

Lost book fees: \$20.00 per hard cover, \$10.00 per soft cover.

Books are available in both Spanish and English.

The library has two major fundraisers (Chaucer's and Scholastic Book Sales) and participates in Read with Roosevelt, a fun event that brings in members of the community as well as parents to read to students.

The librarian can be reached at: Ext. 208 (Ext. 207 for the library back room).

Lost and Found

The lost and found is located in the auditorium. Periodically, the contents of the lost and found are donated to charity, so please check frequently! You will be warned when a donation is

coming up, and items will be displayed in the courtyard prior to donation.

Valuables (wallets, glasses, etc.) are kept in the main office.

Lunch

Students eat in the outdoor eating area or, during inclement weather, in the auditorium. Lunch is supervised. Students have approximately 25 minutes to eat before they are dismissed to recess.

Bag lunches: Please do not send candy or soda in bag lunches. Other foods may be excluded if they might cause harm to students with food allergies. In this event, your child's class will be notified ahead of time.

Hot lunches: Our cafeteria supervisor can be reached at: Ext. 211.

Hot lunches are available for a small fee (approx. \$2.50) (see also Free Lunch Program). This fee includes an entrée and garden bar (salad, condiments, fruit etc.) and milk. Juice and bottled water can also be purchased for approx \$0.25-0.50, subject to availability.

To participate in the hot lunch program, students put money in a small envelope in their classroom with their name on it. Teachers collect student envelopes and send them to the cafeteria supervisor. Students may also prepay for lunches in any amount. Checks may be made out to Roosevelt Cafeteria. Statements are mailed home monthly, showing balances and any amounts owed.

Medications Procedure

School staff are not permitted to give any medication, prescribed or over-the-counter, to students unless an Authorization to Administer Medication(s) form is signed by the parent/guardian

and the physician. All medications including inhalers, auto-injectible epinephrine and over-the-counter medications such as Advil and Tylenol must be pre-arranged with school staff and have the appropriate paperwork on file. If your child must take any medication during the school day, please contact the main office to make the necessary arrangements.

Music Program

Roosevelt students have music instruction on Wednesdays. All students in Grades 3 and 4 have a weekly group instrumental music lesson. 3rd graders learn the recorder and 4th graders learn the violin. Students are provided with violins for practicing at home. In Grade 5 all students continue instrumental music instruction on an instrument of their choice. Grade 6 students, at this time, choose whether or not to continue in the instrumental music program.

Students in K – 2 will begin a weekly music program based on the Orff program. This music program is funded by the parcel tax.

Open Door Policy

Parents are always welcome at Roosevelt. Volunteering in classrooms is at the teacher’s discretion. Usually, sign ups are offered at the Open House that takes place at the beginning of the school year.

If you are coming to observe a classroom, we request that you contact the main office in advance of your visit.

When arriving at Roosevelt, please enter through the main office, sign in and get a name tag for security and emergency reasons.

Parent Teacher Organization (PTO)

REEF is our Parent Teacher Organization (PTO). See REEF.

Parking

Roosevelt's lovely campus has, unfortunately, very limited parking beyond that needed for staff, school deliveries, and student transportation. Parents must park legally on side streets. Parking on Emerson Street is also restricted, please observe posted parking signs. Please do NOT park in the white or red zones around or in front of the school.

Pet Policy

Santa Barbara School Board policy #6163.2 prohibits animals on campus, even those on leash. We may have both students and adults on campus who have health issues related to exposure to animals. Please see your child's teacher about the possibility of arranging for animal visits that are part of the instructional program.

Physical Education (P.E.)

By California Education Code, all students in Grades 1-6 are required to have 100 minutes of Physical Education (P.E.) per week. At Roosevelt, 45 minutes are provided by a credentialed P.E. teacher, a position paid for by REEF. Classroom teachers provide the remainder of instruction in P.E. The instructional program is based on state-adopted standards for P. E.

Principal

Dr. Ronzone has been an educator for over 30 years. She began her career in Pennsylvania as a classroom teacher for Grades 3 through 8. After receiving her Master's degree in Library and Information Sciences from Drexel University, she served as a library media specialist for a number of years before becoming a K-12 teacher and program specialist in gifted education. While pursuing her doctorate at the University of Pennsylvania, Dr. Ronzone implemented pre-referral intervention programs for

students at-risk. After receiving her PhD in Educational Leadership in 1999, Dr. Ronzone moved to California with her husband, accepting a position as Principal and Director of Special Education in Ventura County. In addition to her work in various aspects of K-12 education, Dr. Ronzone has taught at various universities, primarily in teacher education and administrative preparation programs. Dr. Ronzone has been Roosevelt's Principal since 2004. Her goal is to continue to support and expand the exemplary instructional and enrichment programs that define Roosevelt School as a California Distinguished School.

To contact Dr. Ronzone: Ext. 225,

E-mail: dronzone@sbsdk12.org

Principal's Recess

Principal's recess is held at the discretion of...you guessed it...the principal! It is held to celebrate students' academic successes and is usually held on the same day as an awards assembly (generally once a month), and there are free popsicles for everyone!

Privacy Policy

There are sometimes activities and accomplishments that take place in our school that seem positive, newsworthy and of interest to the community. Sometimes photographic images are taken and published on school or district websites. If, for any reason, you do not want your child's likeness to be used by the Santa Barbara Districts or by the news media for the purpose of positive publicity about school activities or student achievement, please notify the school office immediately.

Parents should be aware that there are times when members of the news media are on our campus covering a variety of

education-related stories. Legally, children are entitled to communicate with the media. However, any child has the right to refuse to be interviewed by news media representatives. Thus, if you feel that communication with news media representatives is not in your child's best interest, you are encouraged to instruct your child of your wishes.

Student records are available to School District employees as needed for educational purposes. Parents may access their children's records anytime, but must do so in the office. Records may not be removed from the premises and are locked when not being used.

Recess

Recess is held in the morning and after lunch. Recess schedules are available in the office. There are always at least three adults supervising on the playground. In the morning, teachers supervise on a rotating schedule. After lunch, supervision is by Instructional Aides and/or hired noon duty supervisors.

The library is also open for students who prefer not to spend recess on the playground.

REEF (Roosevelt Elementary Educational Foundation)

Roosevelt Elementary Educational Foundation (REEF) is comprised of parents, teachers, and Roosevelt administration including Principal Ronzone. As a Roosevelt parent, you are automatically a member and each parent's volunteer participation is essential to continue Roosevelt's tradition of excellence. REEF is a nonprofit organization, under IRS Code section 501(c)(3). Every dollar donated is tax-deductible. 100% of the funds raised for Roosevelt School stay at Roosevelt School.

Through a joint effort with the teachers, principal, parents, and REEF, Roosevelt has the benefit of instructional specialists in a

number of academic areas: computer, art, physical education (P.E.), and music. REEF also supports Read with Roosevelt, cultural arts, the science fair, and more. Several self-funded programs are also administered by parent volunteers for the benefit of our students: Fall Ball, Carnival, Spirit Days, Yearbook, Directory, and the After School Enrichment Program (ASEP).

The membership votes on the election of the Directors as set forth in the Bylaws, the general budget and changes to the Bylaws. The Directors (a.k.a. Board Members) oversee the day-to-day operation of the foundation and make funding decisions based on discussions with the membership and recommendations by the principal. Parents interested in volunteering to be Directors (Board members) please contact reef@rooseveltreef.org or Jane Bartholomew at 682-2181..

To learn more about REEF, to volunteer, participate, or give a tax-deductible donation please contact reef@rooseveltreef.org or or Jane Bartholomew at 682-2181 or come to a meeting! Meetings are held approximately once a month throughout the school year. Attending the first REEF meeting, when the budget is discussed, is the best way to learn more about the special programs and events that are paid for by REEF. Free child care is available at every REEF meeting. You can also check out the website: www.rooseveltreef.org. There is a calendar of events posted on the website.

Report Cards

Report cards come out three times a year: during fall teacher conferences, spring teacher conferences and at the conclusion of the school year (See school district calendar for conference dates). Schools in the Santa Barbara School District use a computerized standards-based report card. This enables teachers

to monitor and report to parents each student's progress towards grade level mastery of content standards.

School Pictures

School Pictures are taken in the fall. You will be notified of the dates/times shortly before. There is a make up photo session a few weeks later.

School Supplies

The district generally provides all needed supplies, although older students' families may be asked to provide particular items.

Site Council

Every school in the Santa Barbara Public School District is charged with having a Site Council. The purpose of the Council includes developing the comprehensive plan designed to improve the effectiveness of the school program; annually establishing a budget in response to the comprehensive plan; and developing a system for ongoing communication with parents, community members, the school staff and district school board. The Site Council is comprised of five parents, three certificated staff members (teachers), one classified staff, and the principal.

In the fall, parents and staff members are elected to the council for two year terms. If you are interested in volunteering, please contact: Dr. Ronzone at Ext. 225.

Spirit Day

Spirit days are put on by REEF. Students are encouraged to wear Roosevelt apparel or school colors (green and yellow) to show their school spirit and win cool prizes —like erasers, pencils, notebooks, etc. Spirit Days are usually held on the same day as Principal's Recess.

Standardized Testing

STAR testing occurs in the spring for 1-1 ½ weeks, depending upon grade level. During this time, we request that students stock up on extra sleep and be sure to make it to class on time! Free breakfasts are available in the classrooms to all students during testing.

No parent volunteers are allowed in classrooms during STAR testing.

Student Study Team and Special Education Services

Roosevelt School has all services typically required in special education such as a speech and language therapist, a school psychologist, an occupational therapist and an adaptive P.E. specialist. Services for low-incidence disabilities such as services for the visually impaired students are provided by the district on an as-needed basis.

The Student Study Team meets monthly to address the needs of students who are experiencing academic/behavioral difficulties. The Student Study Team (SST) works with the classroom teacher and parents to develop an intervention/support plan. The team consists of the Principal, the child's classroom teacher and parents, our Learning Center teachers and a teacher representative from the primary and upper grades. Additional staff such as the counselor and speech therapist may join the team as student needs indicate.

Students who are eligible for special education services are supported at Roosevelt by our Learning Center teachers. A Parent Handbook explaining the SST process and Special Education is available. For more information regarding the Student Study Team and special education services or for a copy of a Parent Handbook explaining the Student Study Team and Special Education, please call The Learning Center at: Ext. 218.

Talent Show

The Talent Show is an annual event, and everyone is welcome to audition. Auditions take place a few weeks before the show, and students and parents will be notified in advance.

Talent Show performances take place during the school day and again in the evening.

Tardies

If your student will be late to school, please call the office directly at 563-2062. Students who arrive on campus after 8:00 must report to the school office for the tardy slip needed for admittance to class after the start of school.

Teacher Conferences

Your teacher is always available to discuss any specific concerns you may have. You will meet with your teacher twice during the school year, once in the fall and once in the spring for Teacher Conferences. If you wish to speak with your child's teacher at another time, please make an appointment either by note or by leaving a message with the office staff or on the teacher's voice mail.

PLEASE NOTE: During Teacher Conference weeks, dismissal is at 11:30 a.m. for 1st-6th graders. The conference schedule for kindergardeners is not the same as that for the other grades. Information will be provided to the families of kindergardeners.

Thursday Folders

Each child at Roosevelt is given a Thursday Folder at the beginning of the school year. This folder is an important form of communication between the school and parents. Please read any

notices, sign paperwork and return using the Thursday Folder. Thursday Folders should be returned EVERY Friday.

Vacations

It is greatly appreciated when family vacations are planned to coincide with school vacations. Each day a child is absent during the regular school year costs the school district more than \$30.00, so absences not only affect your child's progress, but also the resources available to all students.

Volunteering

Parents are encouraged to volunteer in many ways! Classroom volunteers are scheduled at the discretion of your child's teacher. REEF also loves volunteers for their many events and fundraisers; attend a REEF meeting or email reef@rooseveltreef.org. Do you have a special talent or skill that you can share with our students or community? We'd love to hear from you. Contact the main office and the staff will help put you in touch with the right person.

Yearbook

Every spring, a parent committee creates a yearbook for the school. These are available for sale and cost around \$15. If you have any pictures of school events throughout the year, please save them. In the late spring, you will be asked to share them for possible inclusion in the yearbook. We accept prints or digital images. The Yearbook will be organized by a parent designated by REEF at the beginning of the school year.

Additional Sources of Information

REEF (Roosevelt Elementary Education Foundation) website:
<http://www.rooseveltreef.org/>

Santa Barbara School District website: <http://www.sbsdk12.org/>

Santa Barbara Elementary GATE website:

<http://www.sbsdk12.org/programs/gate/elementarygate.shtml>

Santa Barbara County Education office:

<http://www.sbceo.k12.ca.us/>

Click on SBCEO Portal to get to

<http://www.sbceoportal.org/render.userLayoutRootNode.uP>

All Roosevelt families are invited to login and access the information, resources and educational games in the portal:

Username: roosevelt

Password: riders (must be all lowercase)

California Department of Education website:

<http://www.cde.ca.gov/>